

Statement of Fees 2010-2011

dedicated to making a difference

Heidelberg
International School

ADMINISTRATION FEE EUR 365

- The Administration Fee is required upon application and annual re-enrolment.
- Payment is made when an Application for Admission or Re-enrolment Contract is submitted to the school.
- Payment of this fee does not ensure acceptance or re-enrolment of the student by the school.

ENTRANCE FEE

First Year	EUR 3,200
Second Year	EUR 3,000

- The Entrance Fee is required for each new student enrolled.
- Payment is made in the first two years of enrolment, that is when the Enrolment Contract and, for the second instalment, when the first Re-enrolment Contract is submitted to the school.
- The second instalment is required only for students re-enrolled for a second year.
- For students returning to H.I.S. after an absence of one year or longer, prior Entrance Fee payments are credited to their school account.

TUITION FEE (August 2010 – June 2011)

Early Primary 1 or Early Primary 2	EUR 11,475
Grade 1, 2, 3 or 4	EUR 12,735
Grade 5, 6, 7 or 8	EUR 14,015
Grade 9 or 10	EUR 15,350
Grade 11 or 12	EUR 15,860

- Tuition Fees are charged per student, per academic year.
- Costs that are *not* included in Tuition Fees: International Baccalaureate examination fees in Grades 11 and 12, field trips, after school activities and school lunches.
- Payment of the Tuition Fee is required on receipt of an invoice issued with an offer of enrolment or at the time of re-enrolment.

ADDITIONAL INFORMATION

- All fees must be paid in full, prior to the student's attendance at H.I.S.
- Parents/Guardians are responsible for the payment of all school fees, although they may arrange to have payments made on their behalf.
- School fees can be refunded only in accordance with the H.I.S. "Allgemeine Geschäftsbedingungen" (General Terms and Conditions), available for review on the school website: www.hischool.de.
- Special payment terms must be agreed upon in writing with the school management.
- The school management retains the right to review the fees.
- The Statement of Fees is subject to the H.I.S. "Allgemeine Geschäftsbedingungen" (General Terms and Conditions).



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EARLY PAYMENT DISCOUNT

Tuition Fee discounts can be granted according to the following schedule:

- 2.5% discount if fees received by March 31, 2010
- 2% discount if fees received by April 30, 2010
- 1% discount if fees received by May 31, 2010

The discount should be deducted from the amount paid, provided that receipt of payment is ensured according to the dates above. Please note that this discount applies only to Tuition Fees and does not apply to the Administration or Entrance Fees.

Fees are payable in euros by bank transfer to:

Name of Account Holder:	H.I.S. GmbH
Name of Bank:	Sparkasse Heidelberg
Bank Address:	Kurfürstenanlage 10-12 69115 Heidelberg Germany
Account No:	907 77 90
Sort Code (BLZ):	672 500 20
IBAN:	DE95 6725 0020 0009 0777 90
SWIFT-BIC:	SOLADES1HDB

TUITION FEE REDUCTION

To encourage social diversity within the school, a reduction of the Tuition Fees may be possible for families who are otherwise not able to afford the full school fees.

For information or to apply for a reduction, please contact the H.I.S. Admissions Office. An application requires the completion of the form Application for Tuition Fee Reduction, as well as evidence of the gross family income (typically, tax return documents). The application for a fee reduction must be completed annually at the time of re-enrolment.

All applications and related financial information are dealt with on a strictly confidential basis within the school management.

Please note that fee reductions can be offered to a limited number of families only. H.I.S. must reserve the right to decline school fee reduction applications should the limit be exceeded.

